

Rolling Actions Log

December 2018

14 December 2018

Item 5.1



No	Subject	Date	Action	Action Owner	Expected completion date	Comments
1	Annual Accounts 2016-17	22-09-17	To request further information on Workforce Planning once this was available.	Chief Officer, Edinburgh Health and Social Care Partnership	December 2018	Recommended for closure – on agenda for December 2018.
2	Locality Improvement Plans	17-11-17	To agree that community planning would be covered at a future development session.	Chief Officer, Edinburgh Health and Social Care Partnership	March 2019	A report on the programme of Development Sessions for 2019/20 will be presented in March 2019.

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3	Edinburgh Alcohol and Drug Partnership Funding	26-01-18	That a briefing note be sent to Joint Board members setting out the broader challenges and information on approaches taken by the other Lothian IJBs and the impact of service review, redesign and efficiencies in each area of change.	Chief Officer, Edinburgh Health and Social Care Partnership	February 2019	This will be covered in a report to the IJB in February 2019.
4	Edinburgh Health and Social Care Partnership Communications Action Plan	26-01-18	To note that a separate engagement/communication plan for the IJB will be presented for consideration and agreement within 6 months.	Chief Officer, Edinburgh Health and Social Care Partnership	February 2019	
5	Whole System Delays – Recent Trends	26-01-18	To note that a further report setting out the underlying longer term strategy, improvement plan, projects and actions would be submitted to a future meeting of the Joint Board.	Chief Officer, Edinburgh Health and Social Care Partnership	February 2019	
6	Carers (Scotland) Act 2016	02-03-18	To request a further report in due course detailing the outcomes of the pilot in the North West locality.	Chief Officer, Edinburgh Health and Social Care Partnership	December 2018	Recommended for closure – on agenda for December 2018.
7	City of Edinburgh Council Motion by Councillor Miller –	29-06-17	1) Agrees to call for a report into the improvements including pay and conditions that could attract and retain care workers, in comparison to other	Chief Officer, Edinburgh Health and	March 2019	

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	Attracting and Retaining Carers (Agenda for 29 June 2017)		employment options, and meet the shortfall in care provision, taking into account the results of the research. 2) To instruct officers to remit the report to the Integration Joint Board and Corporate Policy and Strategy Committee for further scrutiny.	Social Care Partnership		
8	Business Resilience Arrangements and Planning – Spring Update	18-05-18	That an update report be submitted to the Joint Board by the end of 2018	Chief Officer, Edinburgh Health and Social Care Partnership	February 2019	
9	2018/19 Financial Plan	18-05-18	1) To note that the Chief Officer intended to arrange a workshop on the overall programme delivery. 2) To agree that the Chief Officer would submit a report to the next meeting of the IJB providing an interim update on progress against savings targets	Chief Officer, Edinburgh Health and Social Care Partnership	November 2018 February 2019	1) Recommended for closure – covered at the IJB Development Session on 6 November 2018.
10	Plan for Immediate Pressures and	18-05-18	1) To ask that a communications and engagement strategy to complement the Plan be submitted to a future meeting of the IJB.	Chief Officer, Edinburgh Health and	February 2019	

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	Longer Term Sustainability		2) To ask the Project Lead Officer to arrange a presentation to Board Members either at a development session or at a formal meeting on the assessment project.	Social Care Partnership		
11	The Inclusive Homelessness Service at Panmure St Ann's	18-05-18	To ask the Council and NHS Lothian to develop a framework for the funding of capital projects that are developed in partnership.	Chief Officer, Edinburgh Health and Social Care Partnership	March 2019	
12	Appointments and Review of Sub-Groups	18-05-18	To note that the Chief Officer would provide an update report on the review of Board assurance processes and structures to the next meeting in June, with the final report to be submitted in two cycles (September 2018).	Chief Officer, Edinburgh Health and Social Care Partnership	December 2018	Recommended for closure – on agenda for December 2018, as part of the Governance Review report.
13	Rolling Actions Log	15-06-18	To request that the new draft licensing policy be circulated to IJB members when published in the summer; a report be brought to the next meeting for discussion and comment; and the Chair to ask the Edinburgh Partnership to submit a joint response	Chief Officer, Edinburgh Health and Social Care Partnership	Summer 2018	Recommended for closure – response agreed, under urgency provisions, at the September 2018 IJB.

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14	IJB Risk Register	15-06-18	That the Chief Officer would circulate a briefing note to members on finance structures across the City of Edinburgh Council and NHS Lothian, and the interface between the respective groups.	Chief Officer, Edinburgh Health and Social Care Partnership	December 2018	
15	Publication of Annual Performance Report	15-06-18	That a future development session or workshop would consider what measurements to include in future versions of the report, and how these would be linked with Directions.	Chief Officer, Edinburgh Health and Social Care Partnership	March 2019	A report on the programme of Development Sessions for 2019/20 will be presented in March 2019.
16	2018/19 Financial Position	29-09-18	<ol style="list-style-type: none"> 1) To task the Chief Officer to prepare a Direction to the City of Edinburgh Council in relation to the additional £4m of funding being made available by NHS Lothian in respect of increasing capacity of care at home services. 2) To agree that a report would be presented to the next meeting of the Joint Board detailing the proposed Direction and the early and initial impact of the use of this funding in relation to key areas of pressure. 	Chief Officer, Edinburgh Health and Social Care Partnership	February 2019 December 2018	

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17	Evaluation of 2017/18 Winter Plan and Winter Plan 2018/19	28-09-18	<ol style="list-style-type: none"> 1) That a business case for the expansion of the Hospital at Home service would be presented to the Joint Board by the end of March 2019. 2) That officers would circulate details of the flu vaccination programme to enable members to promote to citizens, colleagues and partner organisation. 	Chief Officer, Edinburgh Health and Social Care Partnership	<p>March 2019</p> <p>October 2018</p>	<p>2) Recommended for closure – circulated on 8 October 2018</p>
18	John's Campaign	29-09-18	<p>To request an update report in 12 months' time on progress in carrying out the recommendations of the report:</p> <ol style="list-style-type: none"> 1) To agree that all hosted older peoples in bed services formally sign up to John's campaign. 2) To agree that all local authority care homes sign up to John's campaign. 3) To work in partnership with the independent sector and the voluntary sector to embed John's campaign across all older people's residential services within the Edinburgh. 4) To support the launch of John's campaign in Edinburgh. 	Chief Officer, Edinburgh Health and Social Care Partnership	September 2019	

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			5) To agree that the benefits of John's Campaign should be formally measured.			
19	Public Bodies Climate Change Duties	28-09-18	That a briefing note would be circulated to members providing details of facilitation training sessions, the Edinburgh Adapt Steering Group and the number of impact assessments reviewed by the pan-Lothian group.	Chief Officer, Edinburgh Health and Social Care Partnership	December 2018	Recommended for closure – briefing note circulated on 3 December 2018.